**Reforma CO**

**Meeting Location: Tarahumara**

**Officer’s Meeting**

**Tuesday, October 17, 2017**

**Meeting Minutes**

1. **Call to Order and Roll Call**

In attendance: Viviana, Candy, Lando, Mary, Carolina, K.D.

1. **Membership Comment**
   1. Be transparent at what we do. Formality.
   2. Emails: Vote or Discussion
2. **Action Items: Strictly for Voting/Adoption**
   1. Small Grants- Discussion & Voting. There are four applications.
   * Sol M Lopez requested funds for professional development.
   * Rita Aurora Puig requested funds for books for young Hispanic / Latino Children
   * Viviana Casillas requested funds for professional development.
   * Kaerla Delgado requested funds for personal professional development.

Majority voted yes to award funds to: Sol M. Lopez, Viviana Casillas, and Kaela Delgado.

The reason that Rita’s application was not approved was because it did not meet our criteria for the grant – specifically, it does not address individual professional development NOR does it involve library programming at the member’s library.

There was some discussion about Viviana’s application. There was some confusion about the process. Viviana remove herself from voting. Officers voted yes. Should officers be allow to request funds? Officers are pay members, technically yes they can apply. There is nothing on the form that mentions officers. Changing the form at this time is not practical. Agree to look into it for the following year.

* 1. Approving minutes
  + 2 or 3 days (need to vote)

c. Approving dates etc. There will be two week turn around period for minutes. (From the date of the meeting to website availability). Note taker will have notes ready for review a week after notes are taken. Then officers will have 3 days (need to vote is it 2 or 3 days) to review notes. K.D will then put notes on website. (PDF)

1. **Agenda**
2. **Treasurer’s Report- Lando**
   * Financial report: There is no change in the treasurer’s report. There are no pending transactions at the moment. The amount in the back is $7,324.27
   * Membership update
   * CO Teen Lit Support
3. **Conference Report/Update- Candy**
   * Location, date, time: Saturday May 19 at the PPA Event Center. Moving forward. Candy will talk with Lando about payment and signing a contract with PPA Event Center.
   * Vendors, sponsors, volunteers, keynote
4. **ALA Midwinter/ Fundraiser- Nicanor**

* Venue, Costs
  + Viviana, Nicanor, Alfredo Pinto are working on a fundraiser. Location: Museo de las Americas. Saturday Feb 10 6-10p.m.
* National Updates

1. **Recruitment- Mary**
   1. Mary is working on it.

* Puerto Rico Support

1. **Overall**

* Voting Rights- Officers
* Spring workshops- CLiC
  + CLIC calls for presenters. Deadline to submit proposals is October 22.
* Best Practices
* Approval of minutes- formality (time order and posting)
  + 2 week turn around. From date of meeting to date of online posting.
* JCLC presentation/attendance
* Virtual votes- exceptions (recording)
* Board and governance
* Membership meetings/ officers meeting (feedback)
* Open to all, post agendas ahead of time.
  + Post agendas 3-5 days ahead of time for members.

Lando shared the letter that he got from Amazon Smile “One of more customers have selected to support Reforma Colorado Chapter when they shop at AmazonSmile.” Lando register REFORMA Colorado Chapter at http://org.amazon.com. “For every purchase you make Amazon donates 0.5% of the price of eligible smile.amazon.com purchases to charities selected by customers. Next step spread the word to your supporters so they can generate donations for you organization when they shop” – from Lando’s handout.

Moving Forward: There was a lot to discuss. There will be an additional officers meeting.

**The following decisions where voted over email:**

Conference Chair sent out email September 15, to vote on key note speaker / cost: Officers Voted Yes.

Conference Chair sent out email October 2nd to vote on venue decision. It included cost and location: Officers Voted Yes.

Treasurer sent out email October 10, to get formal approval from officers in providing grants for the 2018 CO Teen Lit conference: Officers Voted Yes.